



**THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF WORKS**

**INSTITUTE OF CONSTRUCTION TECHNOLOGY
(ICoT) - MOROGORO**

Application Form

For

**Admission to Ordinary Diploma (NTA Level 4, 5 & 6 Programmes) in Civil
Engineering, Electrical Engineering and Mechanical Engineering For Academic
Year 2026/2027**

	Institute of Construction Technology (ICoT) P. O. Box 963, Morogoro. Telephone +255 23 2935229/023- 29352226/29352226 Facsimile +255 23 2935227 E-mail icot@mow.go.tz	Attach Applicant's recent passport size photo with full name behind
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APPLICATION FORM FOR ADMISSION TO ORDINARY DIPLOMA (NTA LEVEL 4,5&6) PROGRAMS IN CIVIL,ELECTRICAL AND MECHANICAL ENGINEERING FOR 2026/2027 ACADEMIC YEAR

INSTRUCTIONS TO APPLICANT:

1.0 Completion of the form:

*Read this application form carefully before filling it. Forms are to be completed and be returned to the Institute through, “**The Principal; Institute of Construction Technology- ICoT, P. O. Box 963, Morogoro.**”*

1.1 Entry Requirements:

*Candidates wishing to be enrolled at the **Institute of Construction Technology- ICoT** to pursue Ordinal Diploma in Civil Engineering, Electrical Engineering and Mechanical Engineering) have to fulfill the general minimum entrancy requirements as stipulated here-under: -*

1.2 Minimum Entry Qualifications for Ordinary Diploma in (NTA Level 4,5,6 Programmes) for Civil Engineering, Electrical Engineering and Mechanical Engineering) Program: -

- i. Must be a holder of Certificate of Secondary Education with a minimum pass of grade D in Mathematics, Physics/Engineering Science, English and any other subject excluding Religious subjects. A holder of National Vocational Training Certificate (NVA) level 3/Trade test grade I offered by VETA who also possess two minimum passes in Form Four will be considered as a minimum entrance qualification to NTA 4.*
- ii. A holder of Basic Technician Certificate (NTA Level 4) as may be evaluated and approved by NACTVET will be considered as a minimum entrance qualification to NTA 5.*

- iii. A holder of Technician Certificate (NTA Level 5) as may be evaluated and approved by NACTVET will be considered as a minimum entrance qualification to NTA

1.3 Documents to be enclosed with: -

Complete filled in application form;

- i. Certified copies of your post- secondary school certificate(s) and certificate(s) for Secondary school education
- ii. Certified copies of your academic transcripts
- iii. A certified copy of your birth certificate
- iv. Two recent passport photos
- v. An original pay in slip of a non- refundable application fee of TSH. 20,000/-

1.4 Dates of submission:

The deadline for receiving applications is **10/07/2026** for Programmes in (NTA Level 4, 5 and 6). Application fee should be paid after obtaining Control Number through the following contacts below (**item 1.4**), **Payment can be done via NMB Bank/Agent, Tigopesa and Mpesa.**

1.5 Contact address for inquires:

Admission Office, ICoT

Tel +255 23 2614098;

0754862574

0717616605

0692652881

0653456345

Email icot@mow.go.tz

icotregistra@gmail.com

2.0 APPLICANT'S PERSONAL RECORD:

- 2.1 Surname: Other names:
- 2.2 Date of Birth: Place of Birth:
- 2.3 Sex: Male { } Female { } Nationality:
- 2.4 Postal Address:
- 2.5 Email Address: Tel. no.....

3.0 PROPOSED COURSE OF STUDY (Please tick the Appropriate Course/choice)

COURSE NAME	NTA LEVEL		
	4	5	6
Ordinary Diploma in Civil Engineering			
Ordinary Diploma in Electrical Engineering			
Ordinary Diploma in Mechanical Engineering			

4.0 ACADEMIC QUALIFICATIONS:

4.1 Secondary School Qualifications(Certificate of Secondary Education)	
School name:	
Index number:	
Year of graduation:	
Division:	
4.2 Professional Qualification(Vocational /Technical Awards)	
Institute/college name:	
Index number:	
Year of graduation:	
GPA/VC:	

Attach the copy of o-level certificate, vocational certificate, technical certificate, academic transcript and birth certificate

OTHER INFORMATION

5. PRIMARY SCHOOL EDUCATION.

- i. NAME:.....
- ii. DISTRICT.....
- iii. REGION:.....
- iv. YEAR:.....

6. NEXT OF KIN.

- i. NAME:.....
- ii. RELATION:.....
- iii. PHYSICAL ADDRESS
- iv. REGION:.....
- v. DISTRICT:.....
- vi. WARD:.....
- vii. MOBILE Tel No:.....

7. DECLARATION BY THE CANDIDATE:

I.....hereby certify that the information in this application form is accurate and complete.

Applicant's Signature..... Date

8. FOR OFFICIAL USE ONLY:

Date of receipt:.....Reference number:.....

9.0 FEE STRUCTURE FOR ACADEMIC YEAR 2026/2027

9.1 Cost paid directly by students to the Institute in TZS

S/N	Description	Cost		
		NTA LEVEL 4	NTA LEVEL 5	NTA LEVEL 6
1	Tuition fees (Full Time)	850,000	850,000	850,000
2	Hostel costs*	300,000	300,000	300,000
3	Registration fee	20,000	20,000	20,000
4	Caution money	10,000	-	-
5	Medical Insurance (NHIF)*	50,400	50,400	50,400
6	Student's identity card	10,000	10,000	10,000
7	Examination fees	50,000	50,000	50,000
8	Student NACTE fee	20,000	20,000	20,000
9	Library membership fee	10,000	10,000	10,000
10	Students organization fee	10,000	10,000	10,000
11	Student Relief Fund	5,000	5,000	5,000
12	First Aid	10,000	10,000	10,000
13	Sport fee	15000	15000	15000
14	Graduation	40,000	-	-
15	Certificate Award	40,000	-	-
16	Workshop & Laboratory	25,000	-	-
	TOTAL Cost (Full Time)	1,465,400	1,350,400	1,350,400

9.2 Cost paid direct to students by Sponsor in TZS if any

S/N	Description	Cost
1	Meal allowance (Full Time)	10,000 – 15,000 per day
2	Driving Course (Option)	190,000
3	Books and Stationery	400,000 per year
4	Industrial Practical Training (IPT) for NTA Level 4&5	700,000
5	Transport Allowance (IPT)	If any
6	Final Year Project	600,000

9.3 Requirement Details

Students are required to come with the following items

S/N	Description
1	Drawing Board and Accessories
2	Blue Overcoat (Civil &Electrical)
3	Gum Boots
4	2 Pairs of safety Boots
5	A Pairs of Dark Blue Overalls(Mechanical)
6	Measuring tape (10m) (Civil)
7	Scientific Calculator

NB:

1. Payments shall be made once or in two installments at the beginning of the Semester.
2. Payment made to the Institute by the Students is non-refundable